

How to Request a Street Tree

There are three ways to get a tree:

- Request a free tree from the Parks Department.
- Obtain a permit from Brooklyn Forestry and plant a tree through the Cobble Hill Tree Fund (CHTF).
- The New York Tree Trust's program allows residents to request tree plantings for a minimum donation of \$1,200 per tree.

Requesting a free tree from the Parks Department

1. Obtain a Street Tree Planting Form from the Community Board or from its website ([CB6 Street Tree Planting request form](#)). Or, call Community Board Six at (718) 643-3027 and request they send you a form.
2. Submit the completed form to CB-6. (Requests are collected and sent to the Parks Department where they are prioritized. The priority depends upon Parks' planting schedule.)

Note: The advantage of this approach is that there is no cost.

The disadvantages are:

- There is no assurance that the requested tree-type will be planted.
- Delays of 12 to 18 months are likely according to CB-6 and the Parks Dept. (Homeowners have confirmed this delay)

Obtaining a tree through the Cobble Hill Tree Fund

1. Contact the CHTF through either of the individuals below.
2. The CHTF will discuss appropriate tree-types with the building owner and the CHTF will obtain the agreed upon tree.
3. The CHTF will supervise the planting, which will be done by a Parks Dept. approved nursery and guaranteed for one year.

The property owner will need to obtain a permit from the Parks Department. A permit is also needed from the Department of Transportation if the tree requires creating a new tree pit or enlarging an existing tree pit. Go to:

http://www.nycgovparks.org/sub_your_park/trees_greenstreets/street_tree_plant.html#plantyourown to obtain more information and permit forms.

Note: The advantage of this is the potential delay is minimized.

The main disadvantage is that there will be an out-of-pocket cost.

However, the CHTF is normally able to cover half the cost making the cost to a homeowner about \$350. This cost is moreover deductible as a charitable contribution.

The Cobble Hill Tree Fund is happy to provide advice on appropriate tree-types, obtaining a permit, and tree care. Please contact: Tom Synnott 718 934-9083 or Dick Van Bolt 718 625-2919

Obtaining a tree through the New York Tree Trust Program

Call Laura Wooley at (212) 360-TREE(8733) to donate street trees through the **New York Tree Trust**. Those who request trees before mid February will usually have their trees planted during the Spring planting season, which runs from mid March to mid May.